



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

## COMMUNITY DEVELOPMENT DIVISION

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### MEMORANDUM

TO: Legal & Finance

FROM: Barbara Garcia, Community Development Manager

DATE: 07/27/2011

RE: **Amendment to FY 2010 Consolidated Annual Performance Evaluation Report (CAPER).**

Staff requests approval of an amendment to the FY 2010 Consolidated Annual Performance Evaluation Report to reflect changes to the Financial Activity Summary (pages 7-16) and Financial Summary Report (PR026).

We conducted audits of the files for spend-down and compliance issues. The following issues were identified and corrections have been made as shown on the attached Amendment.

The amendments include adjustments to show funds recaptured because programs are not able to spend them in a timely fashion, or the program was not implemented. The report also shows funds reimbursed to the grant for ineligible or undocumented activities.

HUD was notified of the ineligible activities as soon as they were identified and they provided guidance on how they should be handled. The Boys Club check is being returned to HUD and our account credited; Rapid City Community Development Corporation's adjustments will include a deposit to their restricted funds account for the amount of program income to be reimbursed and the grant funds reimbursement will be deducted from their next draw request.

The corrections to these issues cause a ripple effect through all of the totals on the Financial Activity Summary. I have highlighted only the key change numbers.

All recovered funds will be included in the next allocation review by the City Subsidy committee.

**Staff Recommendation: Council approval of the amendment to the FY 2010 Consolidated Annual Performance Evaluation Report (CAPER).**



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